	Report	Limlanga Cluster
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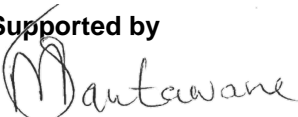
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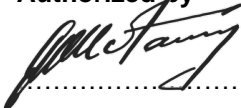
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CONTROLLED DISCLOSURE

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CONTROLLED DISCLOSURE

1. INTRODUCTION

Conductor drums are used to store and transport conductors of various sizes, weight and lengths. These drums are expensive, bulky, heavy and difficult to handle, transport and store. It is thus of utmost importance that care must be taken when handling, transporting, storing and use of this conductor drums as any damage may results in difficulties in handling those conductors and in some cases even serious damage to those conductors of which their replacement may be costly.

It is sometimes not possible to protect those drums from getting damaged and in such cases it may be necessary that conductors, if still in good condition, needs to be transferred (re-drumming) to completely new drums for future use. In order to achieve that, re-drumming machines are utilised to transfer conductors from used and / or damaged cable drums to the new ones. This can be done at RDCs equipped with the re-drumming machine, at the premises of the service providers or on site via a mobile re-drumming machine. The focus of this document will thus be on the later option which is that of an on site conductor re-drumming via a mobile machine.

2. SUPPORTING CLAUSES

2.1 Scope

The document covers the requirements for both the desktop and site technical evaluations. The evaluation will assess such elements as vehicles and tools & equipment requirements to determine compliance to technical requirements for tenderers wishing to provide services on the contract for conductor re-drumming services within LimLanga Cluster.

2.2 Purpose

The aim of this document is to set out the minimum criteria to be used when evaluating contractors for conductor re-drumming services.

2.3 Applicability

This document shall apply throughout Eskom Limlanga Cluster when performing technical evaluations for service providers wishing to provide conductor re-drumming services within the cluster.

2.4 Normative / Informative References

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.4.1 Normative

- [1] ISO 9001: 2015 Quality Management Systems Standard.
- [2] ISO 18001 OHSAS
- [3] 32-1034 - Eskom Procurement and Supply Chain Management Procedure
- [4] 240-48929482, Tender Engineering Evaluation Procedure Informative

In addition, see content of documents listed in Normative.

2.5 Definitions

All Definitions are applicable as described in the documents listed under Normative Reference of these documents. The following definitions are also applicable:

Definition	Description
Re-drumming	Automated transfer of conductor from one conductor drum to another.
Tender Technical Evaluation Strategy	It is the document developed by the TET and its development is led by the substation specialist. It consists of the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria, TET member responsibilities and Acceptable/Unacceptable Qualifications. It is prepared before the tender document is sent out.
Technical Evaluation Team	The delegated engineers / technical specialists who are responsible to review and evaluate technical aspects of
Technical Evaluator	Technical specialist who independently evaluates tenders against the functionality criteria in line with the criteria and scores.
Tender	A tender refers to an open or closed competitive request for quotations / prices against a clearly defined scope / specification.

2.6 Disclosure Classification

Confidential: the classification given to information that may be used by malicious / opposing / hostile elements to harm the objectives and functions of Eskom Holdings Limited.

2.7 Abbreviations

Abbreviation	Description
CFT	Cross Functional Team
SI	Standards Implementation
TET	Technical Evaluation Team

2.8 Related / Supporting Documents

As per Normative and Informative of all documents listed

3. TENDER TECHNICAL EVALUATION STRATEGY

This section details the methodology to be employed by Eskom LimLanga Cluster in the evaluation of the "Technical" category of the tender returnables.

3.1 Technical Evaluation Process

This section describes the process to be followed in the evaluation of service providers wishing to provide conductor re-drumming services within Limlanga Cluster.

The evaluation shall be conducted in the following three (3) consecutive stages namely **Stage 1: Boardroom Evaluation**, **Stage 2: Site Assessment & Verification** and **Stage 3: Contractual Obligation**. The three stages are thoroughly defined below:

Stage 1: Boardroom Evaluation

This stage will be categorised into two phases namely Phase 1: Mandatory Requirement and Phase 2: Functional Requirements.

Phase 1: Mandatory Requirements - Full compliance is required, i.e., Tenderer/s needs to meet all the requirements to proceed to Phase 2.

Phase 2: Functional Requirements – Tenderer/s needs to obtain a minimum threshold score of **Eighty Five (85%) Percent** to proceed to the next stage, i.e., Site Assessment & Verification. Tenderers who fail to meet this minimum threshold will not be evaluated further.

Stage 2: Site Verification & Assessment

Site verification will be done to all those service providers that met the minimum threshold of **Eighty Five (85%) Percent** of the boardroom evaluations. This will be done to evaluate the technical capability and capacity to render the service at hand. The verification and assessment process will involve but not limited to the following:

- a. Verification and assessment of Vehicles and Tools & Equipment required to perform the job.
- b. Physical demonstration on the " re-drumming process"

If any information provided during the desktop evaluation is found to be fraudulent and/or inaccurate during the verification process, Eskom reserves the right to disqualify the tenderer from the tender or rectify the desktop score accordingly.

Stage 3: Contractual Obligation

Full compliance is required before the tender can be awarded. Non-compliance at any stage shall lead to immediate disqualification

3.2 Subcontracting

This is a specialized task so in cases where the main contractor opts to subcontract some activities, the subcontractor will be evaluated for the specified activity. Only Eskom evaluated subcontractors may be used for this task.

3.3 TET Members

The evaluation exercise will be performed by the appointed Eskom Technical Evaluation Team (TET). TET members will be formally appointed by Standards Implementation Manager and must be available for the complete evaluation process. A minimum of three (3) TET members must be professionally registered. The Lead Evaluator will be regarded as the PREP (Professional Registered Engineering Practitioner).

No	TET Member	Designation	TET Evaluation Responsibilities	
			Desktop	Site
1	As appointed	SI Engineer/Technologist/Technician (Lead Evaluator)	X	X
2	As appointed	SI Engineer/Technologist/Technician	X	X
3	As appointed	AC Engineer/Technologist/Technician	X	X
4	As appointed	AC Engineer/Technologist/Technician	X	X
5	As appointed	M&O Engineer/Technologist/Technician	X	X
6	As appointed	M&O Engineer/Technologist/Technician	X	X

3.4 Technical Evaluation Report

The Technical team will compile and submit the final technical evaluation report on the Tenderers that met the minimum threshold of **Eighty Five (85%) Percent** as well as those that did not meet the minimum threshold score to the Procurement Officer. The following should be noted about the report:

- This report and any actions that are listed or recommended as a result of this assessment, is by no means a confirmation or guarantee that any contract will be entered into by Eskom and the Tenderer.
- Any liability for the said actions undertaken by the Tenderer is not transferrable to Eskom in any way.
- The TET has no authority or responsibility in the decision taken by Eskom with respect to contracting for a product or service.
- Any statements, intentions and/or actions expressed by the TET during the assessment and post the assessment has no effect and does not constitute any liability to Eskom with regards to contract placement.

Any Tenderer that did not meet the minimum threshold score will be notified by the Procurement Officer and no further evaluations will be conducted by the Technical Evaluation Team for such Tenderers

4. TECHNICAL REQUIREMENTS

The requirements are divided into four (4) categories namely Mandatory Requirements, Functional Requirements, Site Assessments / Verification and Contractual Requirements and each is described in detail on the sections that follows.

NB: The technical returnable must be contained in a separate technical file or as a section in a file labelled technical and indexed in a logical manner.

4.1 Mandatory Requirements

These are documents not required for functionality scoring. There will be no scoring linked to these requirements, the evaluator shall indicate with a Yes / No whether the requirement is met or not. Once the requirements are satisfied through an evaluation conducted by the evaluator, the technical evaluation for functionality evidence will proceed otherwise the submission will be deemed non-responsive and will not proceed to the next evaluation stage.

Table 1 below lists the mandatories that must be submitted by the tenderer. Please note that if any of the requested documentation is not submitted, the tender application shall be discarded / disqualified without requesting tenderer/s to submit outstanding documentation/s.

Note: Sharing of resources amongst contractor or contractor sharing resources i.e., Tools & Equipment, Vehicles and Certificates is not allowed in this contract and if a company is found to do so, it will be disqualified.

Table 1: Mandatory Requirements

Item No:	Requirement/s	Evidence Required	Evidence Notes	Submitted? (Yes/No)
1.	Letter of Registration as Electrical Contractor (DoL)	Valid (at the time of submission) Department of Labour Certificate (Letter of Registration) in your Company Name.	The DoL Letter must be in company name or company director's name and the registration must be valid (Not expired not forged). Acceptable minor deviations: If the letter is not yet received, then submit proof of application, it will be accepted. If the letter has expired, then submit proof of renewal request as well as the expired letter, it will be accepted.	

4.2 Functional Requirements

This will be a desktop evaluation of the functional requirements ONLY. Objective or contractual requirements submitted will not influence the results of Stage 2 evaluation.

The tenderer needs to obtain a minimum threshold score of **eighty five (85%) percent** to proceed to the next stage, i.e., Site Verification. The overall scoring system for functional requirements is stipulated in table 2 below. The final score will be rounded to the nearest whole number.

Table 2: Scoring Summary of Functional Criteria

Item	Description	Weight
Functional Requirements		
1	Training Requirements & Qualifications	20%

Item	Description	Weight
2	Company Work Related Experience	20%
3	Vehicles	40%
4	Tool & Equipment	20%

4.2.1 Training requirements& Accreditations

This section stipulates the training, qualification, and accreditation requirements. The training requirements have been listed in **Table 3** below with the corresponding scoring methodologies in **Table 4**.

Table 3: Training & Accreditations Requirements

Item No.	Criteria	Evidence	Evidence Notes	Min Qty.	Max. Score
1	Minimum of Basic or Electrical Mechanical Engineering.	Electrical or Mechanical certificate	Certificates must be certified by the commissioner of oaths and not older than 3 months from tender closing date. Certificate must be valid at tender closing date i.e. not expired. Note: Sharing of resources amongst contractor is not allowed in this contract and if a company is found to do so, it will be disqualified.	x1	10
2	Stringing course	Stringing certificate course	Certificates must be certified by the commissioner of oaths and not older than 3 months from tender closing date. Certificate must be valid at tender closing date i.e. not expired. Note: Sharing of resources amongst contractor is not allowed in this contract and if a company is found to do so, it will be disqualified.	X1	10
TOTAL					20
The final score for Skills and Competency Requirements will be calculated by the formula below:					
$Final\ Score = \frac{Tenderer\ Score}{Total\ points} \times 20\%$					

Table 4: Scoring Methodology

Scoring Methodology	Score (%)
The required certified and valid certificate/s were submitted	100
Valid certificate/s submitted but not certified	80
Certificate/s not submitted or are already expired before tender closing date.	0

4.2.2 Company Work Related Experience Requirements

This section evaluates the experience of the contractor to enable Eskom LimLanga Cluster to identify the risk associated with using incompetent / inexperienced contractor/s for a critical task such as conductor re-drumming. The contractor is expected to demonstrate experience as stipulated in Table 5 below and will subsequently be allocated score as per table 6 below.

Table 5: Work Related Experience Requirements

Item No	Requirements	Evidence Required	Qty	Max. Score
1.	Previous related project/s demonstrating re-drumming of conductors.	The tenderers to attach the Completion Certificates / Completion Letter / Handover Document/s for each completed project. (The completion certificate must include minimum requirements such as project name, high level scope of work, client name, contractor name, start date, end date, task/project value and signature). It must also stipulate the completion date. 20% Score per each completed work related project.	x2	40
TOTAL				40
<p>The final score for Related work experience will be calculated by the formula below:</p> $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 20\%$				

Table 6: Scoring Methodology - Work Experience

Scoring Methodology for Work experience	Score (%)
Submitted completion certificate / Handover Document/s indicates all minimum requirements	100

Scoring Methodology for Work experience	Score (%)
Submitted completion certificate / Handover Document/s does not indicate all minimum requirements	85
Completion certificate / handover document/s not submitted	0

4.2.3 Vehicles Requirements

This section stipulates requirements for vehicles utilised for the purpose of conductor re-drumming. These requirements are listed and stipulated in **Table 7** below and this will be scored as per **Table 8** below.

Evidence Notes:

Certified copies of the vehicle registration document/s or equivalent document (not just the license disc) shall be submitted as proof of ownership. Registration documents shall bare the company name or owner(s) / director's name.

Where Vehicles are hired the tenderer shall in addition submit a letter from a bona- fide hiring companies. The hiring letter must indicate the specific vehicle(s) as well as the tenderer's company name.

Note: Sharing of resources amongst contractor or contractor sharing resources i.e., Tools, Vehicles and Certificates is not allowed in this contract and if a company is found to do so, it will be disqualified.

Table 7: Vehicle requirements

Item No.	Vehicles – Owned or Hired				
	Criteria	Evidence	Evidence Notes	Min. Qty.	Max. Score
1	Truck suitable for mobile conductor re-drumming machine with minimum of 1500m long heaviest conductor	Registration Certificate in the company / owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.	<ul style="list-style-type: none"> Full Licence document showing company / owner's information License document must be certified and not older than 3 months from the tender closing date. 	x1	25
2	4x4 or 4x2 Pick-up Bakkie with Ladder Rack (LDV/Double Cab)	Registration Certificate in the company / owner's (Shareholder in the case of Company and Managing member in the case of Close Cooperation) name.	<ul style="list-style-type: none"> Full Licence document showing company / owner's information License document must be certified and not older than 3 months from the tender closing date. 	x1	15

Item No.	Vehicles – Owned or Hired				
	Criteria	Evidence	Evidence Notes	Min. Qty.	Max. Score
Total score					40
	<p>The final score for vehicles will be calculated by the formula below:</p> $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 40\%$				

Table 8: Scoring Methodology for Vehicles

Scoring Methodology for Vehicles	Score (%)
Vehicle owned by tenderer with all required documentation	100
Vehicle registration document/s not certified	80
Vehicle hired and valid proof of rental submitted	50
Did not submit proof of ownership or hiring letter from bona fide hiring company	0

4.2.4 Tools and Equipment Requirements

This section stipulates requirements for Tools & Equipment for Conductor Re-drumming Service Providers as listed in Table 9 below and the corresponding scoring methodology in indicated on Table 10.

The evidence required on this table should be provided as per an Eskom template provided in **Annexure B**. Please complete Column C to indicate if you Own / Hire the required tools & equipment and the corresponding quantities in (Column D). The list / register must be completed in full and signed by the tenderer.

Tools and equipment will be evaluated based on the tools register submitted by the tenderers and it must be in the Eskom format provided.

The tenders shall indicate in the tools register/s if the tools are Owned/ Hired by the company. Where tools are hired the tenderer shall in addition submit an agreement / contract / letter from a bona- fide hiring company. The hiring letter must indicate the specific tools or equipment as well as the tenderer's company name indicating all the tools that are hired for points to be allocated.

Calibration and test certificates (where required / necessary) for tools and equipment are NOT required at tendering stage but shall be required at Tender award stage.

Note: Sharing of resources amongst contractor or contractor sharing resources in i.e., Tools, Vehicles and Certificates is not allowed in this contract and if a company is found to do so, it will be disqualified.

Table 9: Tools & Equipment Requirements

Item	Tool	Requirement	Min. Qty	Calibration Required?	Max. Score
1	Set of tools (Screws, Spanner, Shifting, Plier, Hammer etc)	Owned / Hired	x1		5
2	Grinder	Owned / Hired	x1		5
3	Generator	Owned / Hired	x1		5
4	Take ups to fit Bersfort width	Owned / Hired	x1		10
5	Killing rollers (To straighten the conductor)	Owned / Hired	x1		10
6	Motor Payoff or Caterpillar	Owned / Hired	x1		10
7	Mechanical Length Counter	Owned / Hired	x1		5
TOTAL					50
<p>The final score for tools and equipment will be calculated by the formula below:</p> $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 20\%$ <p>Important Notes:</p> <ol style="list-style-type: none"> 1. The evidence required on these table should be provided as per template provided in Annexure B: Tools & Equipment List / Register for Conductor Re-drumming. 2. *Calibration certificates are required at Task order award stage. 					

Table 10: Tools & Equipment Scoring Methodology

Scoring Methodology for Tools and equipment	Score (%)
Tools List/Register (Annexure B) in Eskom format submitted, Tool(s) are owned by tenderer, and Submission meets the minimum number of required tools	100
Tools List/Register (Annexure B) submitted with everything correct but not signed	60
Tool List/register is not submitted or not in Eskom format or Quantities owned are not indicated	0

4.3 Site Verification & Assessment

Site verification will be done to all those service providers that met the minimum threshold of **eighty (80) percent** of the boardroom evaluations. This will be done to evaluate the technical capability and capacity to render the service at hand. The verification and assessment process will involve but not limited to the following:

- Verification and assessment of Vehicles and Tools & Equipment required to perform the job.

b. Physical demonstration on the " re-drumming process"

If any information provided during the desktop evaluation is found to be fraudulent and/or inaccurate during the verification process, Eskom reserves the right to disqualify the tenderer from the tender or rectify the desktop score accordingly.

4.3.1 Verification & Assessment Vehicles and Tools & Equipment

This exercise will involve the verification of Vehicles, Tools and Equipment evidence submitted by the tenderer and the assessment of their conditions.

4.3.2 Physical demonstration on the "re-drumming process.

Tenderers will be required to perform a physical demonstration of the re-drumming procedure. This will be evaluated and scored as stipulated in **Annexure C**.

The minimum weighted final score (threshold), required for a tenderer to be considered from a technical perspective after site evaluation considerations is **eighty-five (85) percent**. If, for whatever reason, the site evaluation is not performed the desktop score will be used as the final tender score.

4.4 Contractual Requirements

These requirements shall be met prior to tender award as they have been identified as important for the scope of conductor re-drumming service. Although this will not form part of the desktop evaluation, these may be submitted during the tender stage. Compliance to these requirements needs to be met and verified prior to tender awarding stage (see Table 11).

There will be no scoring linked to these requirements. Only "Yes" or "No" answers will be allocated, and the required outcome is for the tenderer to have "Yes" for all Technical Contractual Requirements listed to achieve full compliance.

It should be noted that if any of these requirements takes significant time to achieve (if not in place) and submitted to Procurement, it will lead to unnecessary delays in a contract being awarded to those specific contractor/s.

Table 11: Technical Contractual Requirements

No.	Requirements	Evidence Required	Evidence Notes	Yes / No
1.	PDE SCOT Website Access	Letter showing username and password	Contractors need to subscribe to the PDE Website to get the latest Eskom standards and drawings. Access outside Eskom - https://scot.eskom.co.za	

No.	Requirements	Evidence Required	Evidence Notes	Yes / No
			The confirmation of access Letter should be valid at the time it gets submitted.	
2.	Compliance to Eskom Method Statements	Submission of Letter to acknowledge Eskom specifications and standards	The acknowledgement waives the requirement for the contractor to write generic safe work procedures at tendering stage - see Annexure A	

5. REVISIONS

Date	Rev.	Compiler	Remarks
Aug 2023	0.1	Boreman Risiva	New document

6. DEVELOPMENT TEAM

The following people were involved in the development of this document and will be appointed as the Technical Evaluation Team

- Boreman Risiva

7. ACKNOWLEDGEMENTS

In addition to the evaluation team that participated in the development of this document:

8. AUTHORISATIONS

This document has been seen and accepted by:

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Madimetja Phalane	Procurement Manager Limpopo
Pumezile Makeba	Procurement Manager Mpumalanga

ANNEXURE A – ACKNOWLEDGEMENT OF METHOD STATEMENTS

TET Team Leader

Eskom Holdings SOC Ltd

2 Maxwell Drive

Sunninghill

Sandton

2157

Date: _____

Enquiries: Eskom Procurement Office (Buyer)

Dear Sir/ Madam

RE: ACKNOWLEDGEMENT OF ESKOM METHOD STATEMENTS

This letter serves to confirm that our company acknowledges and will make use of Eskom’s work specifications and method statements. Where required, we will provide Eskom with written method statements for site specific scope of works.

Our company acknowledges that the Eskom method statements are minimum guidelines and shall adapt these to suite the project specific requirements.

Yours Sincerely

Name : _____ (Company Owner)
Signature : _____ (Company Owner)
Company Name : _____

ANNEXURE B– TOOLS & EQUIPMENT LIST / REGISTER

A	B	C	D	E
Item	Tool	Indicate If Owned / Hired	Min. Qty	Max. Score
1	Set of tools (Screws, Spanner, Shifting, Plier, Hammer etc)			
2	Grinder			
3	Generator			
4	Take ups to fit Bersfort width			
5	Killing rollers (To straighten the conductor)			
6	Motor PayOff or Caterpillar			
7	Mechanical Length Counter			
8				
9				
TOTAL				
<p>The final score for tools and equipment will be calculated by the formula below:</p> $Final\ Score = \frac{Tenderer\ Score}{Total\ Points} \times 20\%$ <p>Important Notes:</p> <ol style="list-style-type: none">1. The frequently used tools cannot be hired. This is to ensure projects are not unnecessarily delayed due to unavailability of tools & equipment.2. *Calibration certificates are required at Task order award stage. <p>Declaration: I hereby confirm that the list above is a true reflection of the Tools & Equipment owned/hired by my company.</p>				

Name : _____ (Company Owner)

Signature : _____ (Company Owner)

Date : _____

ANNEXURE C – PHYSICAL DEMONSTRATION OF RE-DRUMMING PROCESS

Qualitative Technical Questionnaire / Premises Inspection / Test and Repair / Demonstration			
Tenderer (Print Name)	Company Name (Print)		Date of Evaluation
Lead Evaluator (Print Name)	Position/Function		Signature -Lead Evaluator
Evaluation Team Members	Position/Function		Signature
Evaluation Criteria		Item / Score	Outcome Weight (%)
1	Demonstration: Re-drumming Procedure / Process		
	Totally Deficient or Non-Responsive	0	
	Non-Compliant	40	
	Compliant with Associated Qualifications	80	
	Compliant	100	
Total			100

